

Embassy of India
Lisbon

ANNEXURE-I

TECHNICAL BID PROFORMA

1	Name of the firm	
2	Address of the registered office	
3	Correspondence address	
4	Mobile/Telephone No.	
5	Email	
6	Brief introduction of the company (Profile of the firm to be enclosed)	
7	Previous experience in the field (minimum of five years) Documentary evidence may be submitted.	
8	Period of Bid Validity (Minimum 90 days)	
9	Registration Certificate, License for the services,etc. (copies of documents to be enclosed, including for VAT Registration)	
10	Testimonials (Clients' letters,certificates, etc.)	
11	Technical and Quality aspects of the Glass/Frame/shutters being provided. (May enclose as supporting document)	

Note: Separate sheets may be attached wherever necessary.

Declaration

Certified that the information furnished above is full and correct to the best of our knowledge. The copies of required documents as mentioned above have been submitted. We understand that in case of non-submission of required documents, the bid shall stand rejected.

Date:

Place:

(Signature of Authorized Signatory)
Name & Designation
Seal of the company

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ANNEXURE-II

FINANCIAL BID PROFORMA

Subject: Supply And Installation of Laminated Glass/Rolling Shutters for
Doors/Windows

S.No.	Particulars	Price/Charges in Euro
1	Total cost of the Laminated Glasses to be supplied.	
2	Cost of the Windows/door frames, if any window/door is to be replaced.	
3	Total cost of the blinds/shutters, if any	
4	Labor Charges, if any	
5	Charges for removal of wastage, and delivery to a certified dumping area, if any.	
6	Other charges, if any, in detail.	
7	VAT	
8	Other applicable taxes, if any.	
Total Cost		

Declaration

Certified that above quoted price are complete in all respects and are as per scope of work, specifications, terms & conditions mentioned in the tender document and as per the assessment made during the visit to the Embassy in person.

Date:

Place:

(Signature of Authorized Signatory)

Name & Designation

Seal of the company